



Palmyra Area Education Foundation

## Grant Application

Complete each item below and send electronically to the Palmyra Area Education Foundation, c/o Shirley Kleinfelter at [shirley\\_kleinfelter@pasd.us](mailto:shirley_kleinfelter@pasd.us) or by mail to PAEF, PO Box 25, Palmyra, PA 17078. Grant requests are reviewed by PAEF Trustees quarterly. Applications should be submitted by the 15<sup>th</sup> of September, December, March and June to allow time for review before scheduled Foundation meetings.

### General Information:

Proposed Project Title: \_\_\_\_\_

Requesting Teacher(s): \_\_\_\_\_

Contact Teacher: \_\_\_\_\_

School: \_\_\_\_\_ Amount Requested: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Date of Application: \_\_\_\_\_ Date of Project Implementation: \_\_\_\_\_

Grade Level(s): \_\_\_\_\_ Number of Student Participants: \_\_\_\_\_

Please complete by checking all that apply to the project:

I/We believe this project

\_\_\_\_\_ borrows from a successful idea used outside PASD

\_\_\_\_\_ is a new idea for our school district

\_\_\_\_\_ enhances or supports current curriculum studies

\_\_\_\_\_ is based upon research by \_\_\_\_\_

**Project Information:**

1. Describe the proposed project and include how it fits the Palmyra Area School District’s adopted curriculum.
  
  
  
  
  
  
  
  
  
  
2. How will this project benefit the students in your class, school or district? Give specific curriculum goals and objectives you hope to meet.
  
  
  
  
  
  
  
  
  
  
3. How will you evaluate whether the objectives of the project have been met? Please give a detailed plan that includes a formal assessment tool and a student end product.
  
  
  
  
  
  
  
  
  
  
4. Provide a breakdown of your project’s total budget and identify how PAEF money will be used. Include a list of materials, equipment, shipping /handling expenses, and other costs.

Description	Cost	Funding Source

**Administrative Approval:**

This portion must be completed by an appropriate administrator.

1. Do you approve of your building's participation in this project? \_\_\_\_\_ Yes \_\_\_\_\_ No

2. Are district funds available for this project? \_\_\_\_\_ Yes \_\_\_\_\_ No

If so, what amount can you commit? \$ \_\_\_\_\_

Comments:

Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_