

SECTION: PROGRAMS

TITLE: GUIDES FOR PLANNED INSTRUCTION

ADOPTED: November 9, 1995

REVISED: June 9, 2005

Palmyra Area School District

106. GUIDES FOR PLANNED INSTRUCTION	
1. Authority SC 1511, 1512 Title 22 Sec. 4.4 Pol. 107	Guides shall be prepared for all planned instruction adopted by the Board in order to direct and assist the professional staff toward the attainment of academic standards by that course of study.
2. Guidelines	Each guide shall contain, as appropriate to that planned instruction: <ol style="list-style-type: none">1. Content indicators – What students will know.2. Process indicators – What students will be able to do.3. Assessment criteria and methods intended to evaluate the extent to which learning objectives have been achieved.4. Standards of performance.5. Planned learning experiences and resources.6. Expanded opportunities and interventions.
3. Delegation of Responsibility	Each teaching staff member shall conduct the assigned planned instruction in accordance with the guide. Any deviation from its content must be approved in advance by the Superintendent or designee. Each guide shall provide the basic framework for the planned instruction. Within this framework, each teacher shall use the guide in a manner designed to meet the needs of students.

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The Superintendent or designee shall be responsible for development and implementation of a plan for preparation of such guides that includes:

1. Participation of appropriate staff members and resource personnel.
2. Continuing research in instructional methods, materials, activities and assessment strategies.
3. Systematic review of all guides to ensure their continuing usefulness in achieving established academic standards.

A system of administrative review shall be implemented to ensure that guides are being followed by teaching staff members to the degree of conformity required.

Copies of all current guides for planned instruction shall be kept on file in the office of the Superintendent and/or principals.

School Code
1511, 1512

PA Code
Title 22
Sec. 4.4
4.11
4.13

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