

Palmyra Area School District

SECTION: PUPILS

TITLE: GRADUATION
REQUIREMENTS

ADOPTED: November 9, 1995

REVISED: January 12, 2006

	217. GRADUATION REQUIREMENTS
1. Purpose SC 1613	<p>It shall be the policy of the Board to acknowledge each student's successful completion of the instructional program appropriate to the student's interests and needs by the award of a diploma or certificate at fitting graduation ceremonies.</p>
2. Authority SC 1611	<p>The Board shall award a regular high school diploma to every student enrolled in this district who meets the requirements of graduation established by this Board.</p> <p>The requirement for graduation shall be the completion of work and studies representing the instructional program assigned to grades nine through twelve.</p> <p>The Board shall identify the planned courses which are required for graduation. These written plans shall be on file in the district and shall be made available upon request for review by the designated representatives of the Department of Education.</p>
Title 22 5.202	<p>In order to graduate from high school, a student shall demonstrate achievement of the student learning outcomes as outlined in the district strategic plan and in accordance with Policy 102 – Educational Goals.</p> <p><u>Summer School Credits</u></p> <p>A student may earn a maximum of two (2) credits via summer school towards high school graduation.</p> <p>No more than one (1) credit in any discipline is acceptable.</p> <p>Pre-approval of the summer school courses by the principal or his/her designee is required.</p>

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Exceptions of this policy may be made by the principal after considering the needs of the student.

Early Admission to College

The district recognizes that early admission to college is acceptable for an exceptional student.

The procedure is to be followed when considering a request for early admission to college:

1. A completed application form (forms are available in the guidance office) and a formal letter of request from the student is to be presented to the principal accompanied by the following:
 - a. A letter from the parent's supporting the student's request.
 - b. A letter by the college stating conditions of admission, including a statement guaranteeing that the student's schedule in college will include courses which will enable him/her to meet the high school's graduation requirements.
 - c. A letter of recommendation by the student's counselor.
2. The principal, upon his/her approval, shall present a formal recommendation to the Board through the Superintendent. All of the necessary data supporting his/her recommendation shall be included.
3. The principal may deny the request stating reasons for the denial to the student and the parents in letter form. A copy of denial is to be sent to the Superintendent.

No student who has completed the requirements for graduation shall be denied a diploma as a disciplinary measure but s/he may be denied participation in the ceremony of graduation when personal conduct so warrants. Such exclusion shall be regarded as a school suspension.

The Superintendent shall develop procedures for implementing this policy which include the careful recording of the student's learning outcomes as determined by the Board and State Regulations and shall:

3. Delegation of Responsibility

counsel students to know what is expected of them for completion of their schooling;

issue periodic warnings to students in danger of not fulfilling graduation requirements;

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SC 1504 (c)	<p>preparation of a list of all graduating students for the information of the Board and release to the public; and</p> <p>planning and execution of graduation ceremonies which fittingly mark this important achievement.</p> <p><u>Issuance of Diplomas</u></p> <ol style="list-style-type: none">1. Persons making up deficient work in a certified tutorial or institutional program can be issued a diploma at the satisfactory completion of the make-up work and upon certification by the teacher or administrator that the student has fulfilled all requirements for course completion.2. The issuance of Palmyra Area School District diplomas by means other than through regular graduation channels is a privilege that is given by the Board only after satisfactory evidence has been produced that persons wishing the diploma have been involved in a program of studies that is in keeping with the standards of the Palmyra Area School District. No diploma, under any circumstances, shall be issued to anyone who has not completed grade 11.
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