

SECTION: ADMINISTRATIVE  
EMPLOYEES

TITLE: PROFESSIONAL GROWTH  
GUIDELINES

ADOPTED: November 9, 1995

REVISED: January 11, 2007

# Palmyra Area School District

333. PROFESSIONAL GROWTH GUIDELINES	
1. Purpose	<p>Continued professional study (and in-service training) are prerequisites for continued professional growth and advanced ability to undertake increased responsibility. Therefore, these guidelines are established for all administrative personnel.</p>
2. Guidelines	<p>All administrators are expected to further through graduate study, special study, or in-service training personal advancement in accordance with these guidelines:</p> <p><u>Professional Meetings, Professional Development and Professional Organizations</u></p> <ol style="list-style-type: none"><li>1. Administrative personnel may attend educational conferences and conventions upon the approval of the Superintendent.</li><li>2. Under no circumstances shall a principal and his/her assistant absent themselves from their offices simultaneously for educational conferences and conventions.</li><li>3. Administrative personnel may take graduate courses which, in the judgment of the Superintendent, are designed to improve performance on the part of the administrator.</li><li>4. Administrative personnel may join professional organizations.</li></ol> <p>Administrative personnel will be reimbursed for expenses incurred for attendance at professional meetings, for graduate courses and for membership in professional organizations in accordance with the terms of the current Act 93 agreement.</p>