

Palmyra Area School District

SECTION: PROFESSIONAL
EMPLOYEES

TITLE: PENALTIES FOR
TARDINESS

ADOPTED: November 9, 1995

REVISED:

418. PENALTIES FOR TARDINESS	
1. Purpose	<p>School programs cannot commence and pupils cannot be taught at prescribed times without the punctual and reliable attendance of the teaching staff. Therefore, a prerequisite for efficient performance of a teacher's professional duties is the punctual commencement and proper completion of regularly assigned duties and such extracurricular duties as may be assigned.</p>
2. Authority	<p>Timely attendance by district employees is a matter of primary concern to the Board. These guidelines express that concern through direction to the Superintendent and district staff as to how tardiness and attendance are to be treated.</p>
3. Delegation of Responsibility	<p>It shall be the responsibility of the Superintendent to assess penalties when a professional employee fails to meet attendance requirements.</p>
