

Palmyra Area School District

SECTION: PROFESSIONAL EMPLOYEES

TITLE: RESPONSIBILITY OF STAFF FOR
STUDENT WELFARE

ADOPTED: November 9, 1995

REVISED: January 11, 2007

<p>1. Purpose</p> <p>2. Guideline</p>	<p>440. RESPONSIBILITY OF STAFF FOR STUDENT WELFARE</p> <p>The purpose of this policy is to establish guidelines whereby adequate consideration of student welfare is achieved.</p> <p>The Superintendent shall prepare and promulgate guidelines to ensure the maintenance of the following standards.</p> <p>Professional personnel are directly responsible to the principal for the care, discipline, and instruction of pupils.</p> <p>An integral part of both tenured and non-tenured staff members' employment in the school district is an ongoing appraisal by their supervisor of their ability to meet minimum expectations. As appropriate to the various jobs performed by staff members in the school district, the minimum expectations include, but are not necessarily limited to, the following:</p> <ol style="list-style-type: none">1. Meets and instructs the students in the location at the time designated.2. Develops and maintains a classroom environment conducive to effective learning.3. Prepares for classes assigned, and submits written evidence of preparation.4. Encourages students to set and maintain high standards of classroom behavior.5. Provides an effective program of instruction in accordance with the adopted curriculum and consistent with the physical limitations of the location provided and the needs and capabilities of the individuals or student groups involved.
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	<ol style="list-style-type: none">6. Strives to implement by instruction the district's philosophy of education and to meet instructional goals and objectives.7. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.8. Maintains records as required by law, district policy, and administrative regulations.9. Makes provisions for being available to students and parents for education related purposes outside the instructional day when necessary and under reasonable terms.10. Assists in upholding and enforcing school rules and administrative regulations.11. Attends and participates in faculty and department meetings.12. Cooperates with other members of the staff in planning instructional goals, objectives, and methods.13. Assists in the selections of books, equipment, and other instructional materials.14. Works to establish and maintain open lines of communication with students, parents, and colleagues concerning both the academic and behavioral progress of all students.15. Establishes and maintains cooperative professional relations with others.16. Performs related duties as assigned by the administration in accordance with district policies and practices.
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